

**COUNTY OF SAN LUIS OBISPO
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
APPLICATION FOR FUNDING DURING 2007 PROGRAM YEAR
(Attach additional sheets if necessary)**

To be considered for CDBG assistance, please submit this completed application with any exhibits, budgets or beneficiary data as needed. Applications can be mailed to one of the participating jurisdictions listed in this application or to: Tony Navarro, Planner III, Department of Planning and Building, 976 Osos Street, Room 300, San Luis Obispo, CA., 93408 or hand delivered to Tony Navarro at 1050 Monterey Street, Room 370, San Luis Obispo, CA., faxed to (805) 781-5624, or e-mailed to tnavarro@co.slo.ca.us. **The application deadline is 5:00 P.M., Monday, October 30, 2006.** Applications must be received by one of the participating jurisdictions of the Urban County prior to close of the business day. **POSTMARKED DATED MAIL RECEIVED AFTER THE DEADLINE WILL NOT BE ACCEPTED.**

NOTE: (1) Please review the CDBG regulations and guidelines and the Request for Proposals before completing this proposal. A copy of a HUD-prepared CDBG eligibility guidebook is available upon request from County staff. Also, please call County and/or city CDBG staff with any questions about how to complete the form or about the rating criteria and process.

(2) If the information for any of the questions below requires more room to provide a complete explanation of your proposed project or program, please attach additional sheets.

1. Name and mailing address of applicant organization, with contact person, phone and fax numbers, and e-mail address:

Name:

Address (mailing and physical address requested if different):

Contact person/title

Phone:

Fax:

E-mail address:

2. Title/name/address of proposed project or program:

- 3. Please describe the proposed project or program** Include a description of the groups who will benefit and an explanation of how they will benefit from the proposed project or program. For projects, describe the location of the project (be as specific as possible, e.g. street address). For programs, state the location from which the program will be operated and/or describe the geographic area served by the program. Also, please include a schedule of project/program milestones.

- 4. Total amount of CDBG funds requested:** \$ _____

Please identify the jurisdiction(s) to which you are applying*:

If you are requesting CDBG funds from more than one jurisdiction, please break down the amount shown above by the jurisdiction listed below.

City of Arroyo Grande:	_____	City of Paso Robles:	_____
City of Atascadero:	_____	City of San Luis Obispo:	_____
City of Grover Beach:	_____	County of San Luis Obispo:	_____
County wide:	_____		

***NOTE:** If you are applying to one or more cities, please provide a copy of the application to the County by the application deadline of Monday, October 30, 2006.

5. Please describe the budget for the proposed project or program. Itemize all sources of funding expected to be available and used for this project

a. **Revenues:**

1. CDBG Funds requested	\$ _____
2. Other Federal fund(s) (please describe below)	\$ _____
3. State source(s) (please describe below)	\$ _____
4. Local source(s) (please describe below)	\$ _____
5. Other funds (please describe below)	\$ _____
Total Revenues	\$ _____

b. **Expenditures:** List below by item or cost category.

c. How do you plan to fund the operation and maintenance costs (if any) associated with this project? Are these funds available now? If not, when will they be available? And from what source(s)?

- d. Will CDBG funds be used to match/leverage other funds? List below funding sources and amounts and identify award dates of these sources.

6. Does the proposed project or activity meet one of the three national objectives of the CDBG program? Please check one of the objectives below that applies to the proposal, and explain how the project or activity meets that national objective.

- a. _____ Benefits low- and moderate-income persons as defined by the U.S. Department of Housing and Urban Development (HUD).

NOTE: To meet this national objective, the proposed activity must benefit a specific clientele or residents in a particular area of the County or participating city, at least 51 percent of who are low- and moderate-income persons. **See current income limit schedule in the Request for Proposals.**

- b. _____ Aids in the prevention or elimination of slums or blight.

NOTE: To meet this national objective, the proposed activity must be within a designated slum or blighted area and must be designed to address one or more conditions that contributed to the deterioration of the area.

- c. _____ Meets community development needs having a particular urgency where existing conditions pose a serious and immediate threat to the health or welfare of the community, and no other funding sources are available.

NOTE: To meet this national objective, the proposed activity must deal with major catastrophes or emergencies such as floods or earthquakes.

7. If the project or program is designed to meet the national objective of providing benefit to low- and moderate-income persons, please estimate the number of persons (or households) to benefit from the project and break that estimate down by income group as follows:

- a. Total number of persons or households who will benefit from the project or program (regardless of income group):

_____ Persons/households (circle the applicable unit)

- b. Of the total number of persons or households entered above, how many will be low-income (earning 51% - 80% or less of the County median-income)?

_____ Persons/households (circle the applicable unit)

- c. Of the total number of persons or households entered above, how many will be very low-income (earning 50% or less of the County median-income)?

_____ Persons/households (circle the applicable unit)

8. Please provide the following information regarding the number of persons/households who will directly benefit from the funding requested in this application.

- a. Total number of persons or households **who will directly benefit** from the CDBG funds (regardless of income group):

_____ Persons/households (circle the applicable unit)

- b. Of the total number of persons or households entered above, how many will be low-income (earning 51% - 80% or less of the County median-income)?

_____ persons/households (circle the applicable unit)

- c. Of the total number of persons or households entered above, how many will be very low-income (earning 50% or less of the County median-income)?

_____ Persons/households (circle the applicable unit)

- 9. Who are the clients of your organization? (Example: low- to moderate-income persons, elderly persons, severely disabled persons, migrant farm workers, battered spouses, etc.)**

- 10. How do you currently collect demographic data on the beneficiaries of the proposed project or program? (Example: racial/ethnic characteristics)**

- 11. How do you currently document income status of each client? (Example: very low, low- and moderate-income)**

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Organization: _____

Organization: _____

12. How will the clients benefit from this project?

13. Will the services offered by your organization increase or expand as a result of the CDBG assistance? If yes, please answer the following questions:

- a. What new programs and/or services will be provided?
- b. Describe how existing programs and/or services will be expanded and what percentage of an increase is expected?

14. Check any of the following eligible activity categories that apply to the proposed project or program: (Refer to CDBG regulations and the Guide to Eligible CDBG Activities).

- ☐ Acquisition of real property
- ☐ Disposition of real property
- ☐ Public facilities and improvements (may include acquisition, construction, reconstruction, rehabilitation or installation)
- ☐ Privately owned utilities
- ☐ Clearance, demolition, removal of buildings and improvements, and/or movement of structures to other sites
- ☐ Interim assistance
- ☐ Relocation of individuals, families, businesses, non-profit organizations, and/or farms
- ☐ Removal of architectural barriers
- ☐ Housing rehabilitation
- ☐ New housing construction (under limited circumstances)
- ☐ Code enforcement
- ☐ Historic preservation
- ☐ Commercial or industrial rehabilitation
- ☐ Special economic development
- ☐ Special activities by subrecipients
- ☐ Public services
- ☐ Planning studies

- 15. Describe the need and the degree of urgency for the proposed project or program.
What would be the consequences if the proposed project or program is not funded in
the next year?**

- 16. Please describe the specific organizational method used to implement the proposed
project or program (single or multiple group, public agency, non-profit, for-profit,
experience in operating similar programs, etc.):**

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Organization: _____

I certify that the information in this application is true and accurate to the best of my knowledge and ability.

_____ Signature	_____ Date
_____ Printed or typed name	_____ Title

Note to applicant:

The County and cities require all of this grant recipients to maintain general liability, automobile and workman's compensation insurance with limits of not less than \$1 million*. Provide documentation regarding ability to provide the required coverage.

* Liability coverage may vary by jurisdiction. Please call the city/county contact to verify limits.

Reporting of beneficiary data on a quarterly and year-end basis is required for HUD purposes. If you are successful in obtaining federal funds you will need to attend a mandatory meeting at a yet to be determined time and location.

Prior to HUD's release of grant conditions and/or funds for the CDBG-funded project, a review of the project's potential impact on the environment must be conducted by the awarding jurisdictions and approved by the County of San Luis Obispo **prior to obligating or incurring project costs**. The County must certify to HUD that it has complied with all applicable environmental procedures and requirements. Should project costs be obligated or incurred prior to the completion of the necessary environmental review, the project **shall not** benefit from the federal funds.

If you need assistance or have questions regarding this application, please contact any of the persons listed below. Your application(s) can be dropped off or mailed to the following locations:

- Jim Bergman, Community Development Dept., City of Arroyo Grande, 214 E. Branch Street (P.O. Box 550), Arroyo Grande, CA 93421, (805) 473-5420.
- Valerie Humphrey, Public Works Dept., City of Atascadero, 6907 El Camino Real, Atascadero, CA 93422, (805) 470-3460.
- Janet Reese, Community Development Dept., City of Grover Beach, 154 S. Eighth St., Grover Beach, CA 93433, (805) 473-4520.
- Ed Gallagher, Community Development Dept., City of Paso Robles, 1000 Spring St., Paso Robles, CA 93446, (805) 237-3970.
- Jeff Hook, Community Development Dept., City of San Luis Obispo, 919 Palm St., San Luis Obispo, CA 93401, (805) 781-7170.
- Tony Navarro, Dept. of Planning and Building, 976 Osos Street, Room 300, San Luis Obispo, CA 93408, (805) 781-5787.